



GOVERNMENT OF WEST BENGAL

INSPECTION NOTE

Establishment / Shop Details

Date of Inspection & Time :

Name of the Industry / Establishment / Shop :

Address Of Industry / Establishment / Shop :

Nature of Industry / Business :

Name of the person present during this inspection:

Designation of the person present during this inspection :

Mobile No of the person present during this inspection :

Number of workers employed

No of workmen	Male	Female
No of workmen for master role		
No of contractual labour		
No of other worker engaged		

Inspector
of The Minimum Wages Act &
Contract Labour (R & A) Act, 1970 & W.B.
Rules, 1972 thereunder , For Principal
Employer

Owners/Principal Employer/Contractor/Manager/MD/CEO/Others 1	
Name of the Owners/Principal Employer/Contractor/Manager/MD/CEO/Others	
Address, Mobile no and Email of the Owners/Principal Employer/Contractor/Manager/MD/CEO/Others	Mobile No : Email : Reg/Lincense No:

Owners/Principal Employer/Contractor/Manager/MD/CEO/Others 2	
Name of the Owners/Principal Employer/Contractor/Manager/MD/CEO/Others	
Address, Mobile no and Email of the Owners/Principal Employer/Contractor/Manager/MD/CEO/Others	Mobile No : Email : Reg/Lincense No:

Owners/Principal Employer/Contractor/Manager/MD/CEO/Others 3	
Name of the Owners/Principal Employer/Contractor/Manager/MD/CEO/Others	
Address, Mobile no and Email of the Owners/Principal Employer/Contractor/Manager/MD/CEO/Others	Mobile No : Email : Reg/Lincense No:

Owners/Principal Employer/Contractor/Manager/MD/CEO/Others 4	
Name of the Owners/Principal Employer/Contractor/Manager/MD/CEO/Others	
Address, Mobile no and Email of the Owners/Principal Employer/Contractor/Manager/MD/CEO/Others	Mobile No : Email : Reg/Lincense No:

Owners/Principal Employer/Contractor/Manager/MD/CEO/Others 5	
Name of the Owners/Principal Employer/Contractor/Manager/MD/CEO/Others	
Address, Mobile no and Email of the Owners/Principal Employer/Contractor/Manager/MD/CEO/Others	Mobile No : Email : Reg/Lincense No:

Inspector
of The Minimum Wages Act &
Contract Labour (R & A) Act, 1970 & W.B.
Rules, 1972 thereunder , For Principal
Employer

**Infringements Under Contract Labour (R & A) Act, 1970 & W.B. Rules, 1972 thereunder ,
For Principal Employer**

SL.NO	INFRINGEMENTS	DETECTED
1	Violated Sec.7(1) and rule 17 by not Registering the establishment of Principal Employer	
2	Violated Sec 21(2) and rule 73 by not deputing authorize representative at the place and time of disbursement of wages by the Contractors to their workmen	
3	Violated Sec 21(2) and rule 73(ii) by not affixing initials against each entry records certificate of disbursement at the time of the entry in register of wages maintained by the contractors	
4	Violated Sec. 29(1) and rule 74 by not maintaining the register of the Contractors in form XII	
5	Violated Sec.29(2) and rule 81 by not displaying notices showing rates of wages,, hours of work, wages periods , date of payment of wages in respect of the Contract Labour engaged and name address of the Inspector having jurisdiction at a conspicuous place at the establishment and by not sending copy of the said notices to the said notices to the inspector concerned	
6	Violated Sec 35(2)(n) and rule 82(2) by not submitting Annual Return in Duplicate in Form-XXV for the year _____ within 15th Feb _____	
7	OTHER INFRIGMENT	
8	OTHER INFRIGMENT	
9	OTHER INFRIGMENT	

In view of the above noted infringements so detected during this inspection, the employer is directed to remove the violations/irregularities immediately and to produce the Registers/documents before the undersigned on ----- at ----- positively for verification. Failure to comply with the above direction may follow suitable steps under the statute without any further reference from this end. This inspection report is prepared on the spot and duly signed by the undersigned and explained the same to the employer/person present in his own vernacular language.

Inspector
of The Minimum Wages Act &
Contract Labour (R & A) Act, 1970 & W.B.
Rules, 1972 thereunder , For Principal
Employer