



Government of West Bengal
Office of the Labour Commissioner
New Secretariat Building (11th floor)
1, K. S. Roy Road, Kolkata – 700 001
Mail id: - labourcommissionerwb@gmail.com

No. 384 /GL/LC

Dated 20 /09/2017

CIRCULAR

Urgent attention is drawn to the D.O. letter bearing No. 134-C.S/2017, dated: - 08.08.2017 of the **Chief Secretary** to the Govt. of West Bengal, communicated to this office from Labour Department vide letter No. Labr/526(5)/Dte. (Fact)/Estt. /1Q – 35/2017, dt: -21.08.2017 with regard to the **Parliament / Assembly Questions** (Copy enclosed). Henceforth, in obedience to the above direction, the Labour Commissionerate is required to prepare the material and submit it to the Head of the Department **within 24 hours from the time a correspondence is received.**

Now all officers of this Commissionerate are directed **to keep a regular watch over the e-mail communications** through mail id "labourcommissionerwbqpa@gmail.com" and to furnish all replies / relevant information **strictly within the stipulated timeline** by return mail. While sending replies /imputes, the **correctness of requisite information** should be ensured.


(Jawaid Akhtar)
Labour Commissioner
West Bengal

No. 384/1(4) /GL/LC

Dated 20 /09/2017

Copy forwarded for kind information and necessary action to:

- (1) The Additional Chief Secretary to the Govt. of West Bengal, Labour Department, New Secretariat Buildings, 12th Floor, Kolkata: - 700 001.
- (2) Sri Sital Chandra Mondal, Joint Secretary to the Govt. of West Bengal, Labour Department, New Secretariat Buildings, 12th Floor, Kolkata: - 700 001.
- (3) The P.S to the Hon'ble MIC, Labour Department, Govt. of West Bengal, New Secretariat Buildings, 12th Floor, Kolkata: - 700 001.
- (4) The P.S to the Hon'ble MOS, Labour Department, Govt. of West Bengal, New Secretariat Buildings, 12th Floor, Kolkata: - 700 001.


Labour Commissioner
West Bengal

No. 384/2(1) /GL/LC

Dated 20 /09/2017

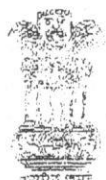
Copy forwarded for kind information and necessary action to:

All Additional / Joint/ Deputy/ Assistant Labour Commissioners


Labour Commissioner

ESTT/108-35/2017

1/17
11/08/17



গণপ্রজাতন্ত্রী বাংলাদেশ
সরকার
কেন্দ্রীয় মন্ত্রণালয়

GOVERNMENT OF WEST BENGAL
"NABANNA"
325, SARAT CHATTERJEE ROAD
HOWRAH-711102
Tel: 033-2214-5858 Fax: 033-2214-4328
e-mail: cs-westbengal@nic.in

Malay Kumar De IAS

মুখ্য সচিব
পশ্চিমবঙ্গ

Chief Secretary
West Bengal

O.O.No.134-CS/2017

Dated August 8, 2017

JS, SCM
v/v
10/8

urgent
HA(Assembly)
Pl. Put up
Sent
10-8-17

Dear Colleague,

It has come to the notice of the Government that there is serious lapse on the part of some of the Departments in furnishing prompt responses to Parliament Questions and/or Assembly Questions.

Such incidents are unacceptable and hence the following measures are to be followed by the Departments with immediate effect so that the Parliament / Assembly Questions may be attended to expeditiously in future.

- (a) The Head of the Department shall nominate an officer of adequate seniority as the Nodal Officer in their respective departments for this purpose;
- (b) The Head of the Department will assign the correspondence with respect to the Parliament / Assembly Questions to the nodal officer in person on immediate priority;
- (c) The Nodal officer shall prepare the material and submit to the Head of the Department within 24 hours for further necessary action;
- (d) The name, designation and contact details of the Nodal Officer may be communicated to the undersigned by tomorrow, i.e. 09th August, 2017.

With best wishes,

Yours sincerely,

M. K. De
Chief Secretary

Addl. Chief Secretary / Principal Secretary /
Secretary to the Government of West Bengal
_____ Department,

QUD-8096
10/9/17

JS(SCM)-514
10/08/17



Labour Department

Government of West Bengal

New Secretariat Buildings (12th Floor), 'A'-Block, 1, K.S Roy Road, Kolkata - 700001.



4815
22/8/17

No. Labr./ 526(5)/Dte.(Fact)/Estt./1Q-35/2017

Dated, the 21st August, 2017

From: Joint Secretary to the Govt. of West Bengal

- To:
1. Labour Commissioner, West Bengal, N. S, Buildings (11th Floor), Kolkata-700 001.
 2. The Director of Employment, W.B, 67, Benting Street, Kolkata- 700 069.
 3. The O.S.D & Ex-officio Director/CIF, W.B, N. S, Buildings (8th Floor), Kolkata-700 001.
 4. The Director of Boilers, N. S, Buildings (8th Floor), Kolkata-700 001.
 5. The Director, ESI, W.B, P-233, CII Scheme-VIIM, 2nd Floor, Bagmari Road, Kolkata-700 054.

Sub: **Sending the name of Nodal officer along with contacts details to be nominated by the concerned Head of the Department with regard to the Parliament/Assembly Questions.**

Sir,

I am directed to send herewith a copy of the D.O. letter bearing no. 134-C.S /2017 dated 08-08-2017 received from the Chief Secretary, W.B. on the subject noted above and to request you to send the documents/information of the Nodal Officer, to be nominated by the concerned Head of the Department to this Department for communicating the same to the Appropriate Authority on urgent basis positively.

This may kindly be treated as **extremely urgent**.

Encl: As stated above


Joint Secretary
to the Govt. of West Bengal

No. Labr./ 526(4) / 1(2)/Dte.(Fact)/Estt./1Q-35/2017

Dated, the 21st August, 2017

Copy forwarded for information and necessary action to:-

1. Personal Secretary to the Additional Chief Secretary, Labour Department.
2. Private Secretary to Hon'ble MIC, Labour Department.
3. Private Secretary to Hon'ble MOS, Labour Department.
4. Private Secretary to Joint Secretary, Labour Department.

Joint Secretary
to the Govt. of West Bengal