

**GOVERNMENT OF WEST BENGAL**

West Bengal Building & Other Construction Workers Welfare Board
New Secretariat Buildings, 4th floor, C – Block, 1, K. S. Roy Road
Kolkata – 700 001

E-mail: wbbocw@gmail.com
 Tele Fax: (033) 2262 2970.

Memo. No.: 472/78/06/WBCWB

Dated: 07/11/2017.

QUOTATION

Quotations are invited from different organizations for supply of rates for purchase of following Stationeries mentioned below for official use of the West Bengal Building & Other Construction Workers' Welfare Board, N. S. Buildings, 4th floor, C – Block, Room No. – 4, 5 & Part of 6, 1, K. S. Roy Road, Kolkata – 700 001.

Details of Item

Sl. No.	Product description	Quantity	Rate (Rs.) (including GST)
01	Tag	1 Packet	
02	Thread ball	1 packet	
03	Pin Box	1 packet	
04	Cellotape	1 packet	
05	Paper weight	1 Box	
06	Black & Blue Pen (use and throw)	1 packet each	
07	Highlighter	1 packet	
08	Sketch Pen (Blue & Black)	1 packet each	
09	Stapler Pin Box (24/6)	1 Box	
10	Stapler Pin Box (10)	1 Box	
11	Liquid gum tube (small)	1 pcs	
12	Binder Clip (small, medium & big)	1 box each	
13	Fevi Stick	1 box	
14	Broad kin	1 box	
15	Pin Clip Box	1 box	
16	Arch File	1 packet (6 pcs)	
17	File flap	1 pc	
18	Lefapa with blank	1 pc	
19	Pencil with Sharpner	1 pc each	
20	Post it	1 packet	
21	Small Stapler Kangaro – 10	1 pc	
22	Fevicol / Dendrite tube (small size)	1 pc	
23	Double Punch Machine	1 pc	
24	Plastic folder plain & for Board meeting (Premium quality)	1 pc each	
25	4 fold file cover	1 pc	
26	Accounts file Big	1 pc	
27	Accounts file small	1 pcs	
28	James Clip(plastic)	1 pkts	
29	VIM liquid (medium size)	1 bottles	
30	Glass	1 pcs	
31	Computer Printer tonner (78A & 88A)	1 pcs each	
32	Xerox paper (A4)	1 reams	
33	Xerox paper (A3) FS	1 reams	
34	Printed File cover (sky blue with black writing) premium quality	1000 pcs	
35	Water Bottle (1000 ml & 500 ml)	1 dozens each	

36	Liquid hand wash (small size)	1 pcs	
37	Pen for Board meeting (dot premium & ordinary)	1 pcs each	
38	Cup plate	1 sets	
39	Tea bag Tetley (green tea and flavor liquor tea)	1 box each	
40	Sugar cube	1 box	
41	Note pad (ordinary & premium) (medium size)	1 pcs each	
42	Stapler (Small, medium & big)	1 pcs each	
42	Plastic carry bag (Small, medium & big)	1000 pcs	
43	Paper napkin	1 packet	
44	Gel Pen (Add)	1 pcs	
45	Electrical Extension cord	1 pcs	
46	Towel big & small size (premium quality)	1 pcs each	
47	Envelope big & medium size	1000 pcs each	
48	Register No 8 & 12	1 pcs each	
49	Pen drive 32 GB / 64 GB	1 pcs	
50	Wooden Notice Board (4' x 3')	1 pc	
51	Correction Pen	1 packet	
52	Steel Name plate (6"x12")	1 pcs	
53	Single punch (Kangaroo black)	1 pcs	
54	Scale plastic	1 pcs	
55	Luxur marker pen Black & Blue	1 pcs each	
56	Loose note sheet	2000 pcs	
57	Arch / Clip file big size (plastic)	1 pcs each	

The interested parties are requested to submit their quotations with all necessary documents in sealed envelopes with the price which will be valid for 365 days addressed to the Secretary, West Bengal Building & Other Construction Workers' Welfare Board, at New Secretariat Buildings, 4th floor, C – Block, Room No. 4, 5 & part of 6, 1, K. S. Roy Road, Kolkata – 700 001 within 17.11.2017. Payment will be made after delivery of materials against proper invoice / Bill at Board office.

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(Aziz Rasul)

Addl. Labour Commissioner, W.B.
& Secretary, W.B.B. & O.C.W.W. Board.

Memo. No.: 472/78/06/WBCWB

Dated: 07/11/2017.

Copy forwarded for information, publication and taking necessary action to: -

1. Shri K. Singha, D.L.C., Labour Commissionerate, N. S. Buildings, 11th Floor, 1, K.S. Roy Road, Kolkata – 700 001.
2. Notice Board at Labour Commissionerate, N. S. Buildings, 11th Floor, 1, K.S. Roy Road, Kolkata – 700 001.
3. Notice Board at WBUSWW Board, N. S. Buildings, 8th Floor, B – Block, 1 K.S. Roy Road, Kolkata – 700 001.
4. Notice Board at BOCW Board, N. S. Buildings, 4th Floor, C – Block, 1 K.S. Roy Road, Kolkata – 700 001.

Aziz Rasul 7/11/17

Addl. Labour Commissioner, W.B.
& Secretary, W.B.B. & O.C.W.W. Board.