

Proceedings of the 14th meeting of the West Bengal Unorganized Sector Workers' Welfare Board held in the conference room attached to the chamber of Hon'ble Minister-in-Charge, Labour Department, West Bengal on 08.05.2015 at 3.30 p.m.

The following members were present in the meeting:

1. Sri Moley Ghatak, Hon'ble MIC, Labour Department, W.B. - Chairman
2. Sri Amal Roy Chowdhury, Secretary, Labour Department, W.B. - Vice Chairman
3. Sri Jawaid Akhtar, Labour Commissioner, W.B.- Executive Vice- Chairman
4. Sri Dilip Kumar Ghosh, ESI (MB) Scheme, W.B. - Member
5. Sri Ramen Pandey, President, INTUC, W.B. - Member
6. Sri Probir Kumar Banerjee, TUCC- Member
7. Sri Biswanath Saha, Secretary, AITUC, W.B. Committee - Member
8. Sri Hiranmay Ganguly, Secretary, FOSMI, W.B. - Member

Officials of the Board:

1. Sri Aziz Rasul, Additional Labour Commissioner, WB & Secretary, WBUSWWB
2. Sri Abul As.Nur Dida Khan, CF & CAO, Labour Commissionerate, W.B.& CCF, WBUSWWB
3. Smt. Sharmila Khatua, Joint Labour Commissioner, W.B.
4. Sri Partha Sarathi Chakraborty, Deputy Labour Commissioner, W.B.
5. Smt. Manisha Bhattacharyya, Deputy Labour Commissioner, W.B.
6. Sri Debojyoti Bose, Assistant Labour Commissioner, W.B.

Hon'ble MIC, Labour Department & Chairman of the Board presided over the meeting. Sri Amal Roy Chowdhury, Secretary, Labour Department welcomed all the members present. With the permission of the Chairman, Sri Aziz Rasul, Secretary of the Board initiated the discussion as per agenda.

The Secretary of the Board placed before the Board members an Action Taken Report on the decisions taken during the 13th meeting of the Board held on 25.09.2014.

The Board members were apprised that the concerned DLCs were asked to expedite the digitization & uploading of Form - 1 on the server. Several training programmes on digitization were organized by the officers of the Board. Labour Commissioner, W.B. was also present in two such programmes held in Berhampore and Siliguri on 30.10.2014 and 25.02.2015 respectively.

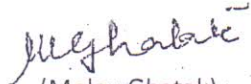
Members were informed that some RLOs have communicated in several meetings that the performance of BSNL is not adequate for the work of digitization of SASPFUW data through online application. They requested to have permission for availing service of any other internet service providers who can provide uninterrupted connectivity with sufficient bandwidth.

Status report upto 31.03.2015 on the activities under computerisation of SASPFUW records was placed before the Board members. Audit report of accounts for the financial year 2013-14 was also placed before the Board members for approval. The Statement of Accounts of the Board for the financial year 2014-15 and *proposed expenditure by the Head Office of the Board for 2015 - 16* were placed before the Board members and discussed. *Expenditure incurred for the period from 30.09.2014 to 31.03.2015* was also placed before the Board for post-facto approval.

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After a threadbare discussion, the following decisions were taken:

1. **Confirmation of Proceedings of the 13th Board meeting held on 25.09.2014:** The proceeding of the 13th meeting of the Board held on 25.09.2014 was confirmed. *(Annexure-A)*.
2. **Audit report of accounts for the financial year 2013-14:** Audit reports of accounts for the financial year 2013 – 14 was accepted and approved. *(Annexure – B)*.
3. **Statement of Accounts for the financial year 2014-15:** Statement of Accounts for the financial year 2014-15 was approved. *(Annexure – C)*
4. **Proposed expenditure by the Head Office of the Board for 2015 – 16:** Proposed expenditure by Head Office of the Board for 2015 – 16 was approved. *(Annexure-D)*
5. **Expenditure from 01.09.2014 to 31.03.2015 is to be approved by the Board:** Expenditure incurred for the period from 01.09.2014 to 31.03.2015 was approved. *(Annexure – E)*
6. **Guidelines for printing of different forms:** It was suggested by the Hon'ble Chairman of the Board that printing of different forms may be done centrally and all Govt. agencies may be called and work order may be placed with the agencies as per lowest quoted rate . He also suggested that work order for delivery of printed forms may be placed with other agencies.
7. **Miscellaneous / Any other matter with the approval of the Chairman.**
 - (i) Status report regarding engagement of SLOs has to be sent to the Hon'ble MIC, Labour as and when new SLOs are engaged.
 - (ii) **Internal Audit:** RLOs will be advised to maintain accounts of SASPFUW on similar line as observed by the internal audit agency on the accounts maintained under West Bengal Building & Other Construction Workers' Welfare Board in all RLOs
 - (iii) **Management of the Board's fund:** The fund received by the Board from the Government as grants-in-aid may be fixed in Bank in a flexible scheme so that the fund can grow in a beneficial manner. The matter is to be taken up with the Bank and explored. CEO of the Board will take necessary steps in this regard.
 - (iv) **Proposal for enhancement of rate of entry of transaction data in the SASPFUW database:** Quotation for rate of entry of transaction data into the SASPFUW database from Form – IV is to be invited by the Board. CEO of the Board will take necessary steps in this regard and the rate may be fixed only after approval by the Hon'ble Chairman of the Board who has been authorized by all Board members for the purpose.


(Moloy Ghatak)

Minister- In- Charge, Labour Department &
Chairman of the Board