

Government of West Bengal**Labour Department,**East India House, 2nd Floor, 20B, Abdul Hamid Street, Kolkata-700 069.**No.-1688-GE
G/3A-20/2014****Kolkata, dated the 11th June, 2015****NOTIFICATION**

In cancellation of this Deptt. Notification No. 1556-GE/G/3A-20/14 dt. 28-05-2015 and in exercise of the power conferred by Section 3 of the West Bengal Right to Public Service Act, 2013, the Governor is pleased to notify the services along with the stipulated time limit for rendering the services, the Designated Officers responsible for providing the services, the Appellate Officer and the Reviewing Officer which are as follows :-

1. Directorate of Employees` Compensation, West Bengal

Sl. No	Services	Designated Officer	Stipulated Time Limit	Appellate Officer		Reviewing Officer	
				Designation	Stipulated time limit	Designation	Stipulated time limit
1.	Supply of certified copy of Judgment and orders.	P.A. to Commissioner, Employees` Compensation, West Bengal.	30 days	Commissioner, Employees` Compensation, 2 nd Court, West Bengal.	45 days	Commissioner Employees` Compensation West Bengal (Head of Office).	60 days
2.	Information regarding proceedings.	P.A. to Commissioner, Employees` Compensation, West Bengal.	7 days	Commissioner, Employees` Compensation, 2 nd Court, West Bengal.	45 days	Commissioner Employees` Compensation West Bengal (Head of Office).	60 days

2. Labour Commissionarate, West Bengal

Sl. No.	Services	Designated officer	Stipulated time limit	Appellate Officer	Stipulated time limit	Reviewing Officer	Stipulated time limit
1.	Registration and Amendment of Certificate of Registration of Establishment of Principal Employer under the Contract Labour (Regulation and Abolition) Act, 1970 and Rules thereunder.	Assistant Labour Commissioner	30 days	Deputy Labour Commissioner	45 days	Labour Commissioner	60 days
2.	Licensing of Contractors and Amendment, Renewal of Licence under the Contract Labour (Regulation and Abolition) Act, 1970 and Rules thereunder.	Assistant Labour Commissioner	30 days	Deputy Labour Commissioner.	45 days	Labour Commissioner	60 days
3.	Registration and renewal, Changes of Certificates of Registration of Shops and Establishments under the West Bengal Shops & Establishments Act, 1963 and Rules thereunder.	Assistant Labour Commissioner	30 days	Deputy Labour Commissioner	45 days	Labour Commissioner	60 days

4.	Registration and amendment of certificate of registration of establishment under the Buildings and others Construction workers (Regulation of Employment and conditions of services) Act, 1996 and Rules thereunder.	Assistant Labour Commissioner	30 days	Deputy Labour Commissioner	45 days	Labour Commissioner	60 days
5.	Registration and amendment of certificate of Registration of Establishment of Principal Employer under the Inter-State Migrant Workmen (Regulation of Employment and Condition of Services) Act, 1979 and Rules thereunder.	Assistant Labour Commissioner	30 days	Deputy Labour Commissioner	45 days	Labour Commissioner	60 days
6.	Licensing of Contractors and Amendment, Renewal of Licences under the Inter-State Migrant workmen (Regulation of Employment and condition of services) Act, 1979 and Rules thereunder.	Assistant Labour Commissioner	30 days	Deputy Labour Commissioner	45 days	Labour Commissioner	60 days
7.	Registration and Amendment, Renewal of Certificate of Registration of the Motor Transport undertakings under the Motor Transport Workers Act, 1961 and Rules thereunder.	Assistant Labour Commissioner	30 days	Deputy Labour Commissioner	45 days	Labour Commissioner	60 days
8.	Licensing of Industrial Premises and Renewal of Licenses under the Beedi and Cigar Workers (Conditions of Employment) Act, 1966 and Rules thereunder.	Assistant Labour Commissioner	90 days	Deputy Labour Commissioner	45 days	Labour Commissioner	60 days
9.	Issuance of Registration Certificate as per the Trade Unions Act, 1926 to the applicant Trade Unions.	Deputy Registrar of Trade Union	42 days	Deputy Labour Commissioner (Trade Union Section)	45 days	Registrar of Trade Union	60 days

3. Directorate of Boilers, West Bengal

Sl No	Services	Designated Officer	Stipulated time limit	Appellate Officer		Reviewing Officer	
				Designation	Stipulated time limit	Designation	Stipulated time limit
1.	Issuance of provisional order of Boiler under Form V.	Assistant Director of Boilers/Deputy Director of Boilers as applicable	15 days after satisfactory inspection	Joint Director of Boilers	45 days	Director of Boilers	60 days
2.	Issuance of Final Certificate of Boiler under Form VI.	Assistant Director of Boilers/Deputy Director of Boilers as applicable	6 months after satisfactory inspection	Joint Director of Boilers	45 days	Director of Boilers	60 days
3.	Examination of Boiler under Registration.	Assistant Director of Boilers/Deputy Director of Boilers as applicable.	30 days from the date of receipt of the application for Registration	Joint Director of Boilers	45 days	Director of Boilers	60 days
4.	Inspection of Boilers for renewal of certificates.	Assistant Director of Boilers/Deputy Director of Boilers as applicable.	15 days from the date of receipt of the application	Joint Director of Boilers	45 days	Director of Boilers	60 days

4. Directorate of Factories, West Bengal

Sl No	Services	Designated Officer	Stipulated time limit	Appellate Officer		Reviewing Officer	
				Designation	Stipulated time limit	Designation	Stipulated time limit
1.	Approval of Factory Plan.	Inspector of Factories, W.B.	40 days	Jt. Chief Inspector of Factories, W.B.	45 days	Chief Inspector of Factories, W.B.	60 days
2.	Registration and Grant of license under the Factories Act, 1948.	Chief Inspector of Factories	65 days	Joint Secretary, Labour Department	45 days	Additional Secretary/ Special Secretary, Labour Department	60 days

4. Directorate of Employment, West Bengal

Sl No	Services	Designated Officer	Stipulated time limit	Appellate Officer		Reviewing Officer	
				Designation	Stipulated time limit	Designation	Stipulated time limit
1.	Registration of candidates in the Employment Exchange	Officer-in-Charge of the concerned Employment Exchange	Within 1 (one) working day from the date of report with requisite documents	Joint Director of Employment-in-Charge of the concerned district	15 days	Director of Employment, West Bengal	45 days
2.	Validation of enrollment of job-seekers in Employment Bank	Officer-in-Charge of the Employment Exchange who is validating the enrollment	1 (one) working day after receipt of requisite documents from the concerned job-seeker	Nodal Officer of Central Management Cell, Employment Bank	15 days	Director of Employment, West Bengal	45 days

4. West Bengal Labour Welfare Board

Sl No	Services	Designated Officer	Stipulated time limit	Appellate Officer		Reviewing Officer	
				Designation	Stipulated time limit	Designation	Stipulated time limit
1.	Scholarship/Stipend for higher studies (HS to Post Graduation) to the wards of the employees who have contributed to the Labour Welfare Fund.	Deputy Welfare Commissioner	Within 120 days	Joint Welfare Commissioner	45 days	Welfare Commissioner	60 days
2.	Book Grant for Class IX & Class X to the wards of the employees who have contributed to the Labour Welfare Fund.	Deputy Welfare Commissioner	Within 120 days	Joint Welfare Commissioner	45 days	Welfare Commissioner	60 days
3.	Financial Assistance to the Employees and their family members for critical disease who have contributed to the Labour Welfare Fund.	Deputy Welfare Commissioner.	Within 60 days	Joint Welfare Commissioner	45 days	Welfare Commissioner	60 days

This notification shall come into effect on the date of publication in the official Gazette.

By Order of the Governor,

Sd /-

11.06.2015

Deputy Secretary to the
Government of West Bengal