

Checklist relating to Inspection under West Bengal Workmen's House -rent Allowance Act ,1974 and rules made thereunder

Section & Or Rules	Subject
Sec 9 and Rule 4	To ensure that a register in of house rent allowance in Form-A is maintained and produced at the time of inspection by the employer. (It will be sufficient compliance with the provisions of this rule if the employer maintains record of payment of house-rent allowance in any other register relating to payment of wgaes which the employer is required to maintain under any other law for the time being in force and the fact of maintenance of such register is intimated to the Controlling Authority.)
Sec 9 and Rule 13	To ensure that a register of workmen in Form-J is maintained and produced at the time of inspection by the employer. (It will be sufficient compliance with the provisions of this rule if the information under this rule is maintained in any other register that the employer is required to maintain under any other law for the time being in force and the fact of maintenance of such register is intimated to the Controlling Authority.)
Sec 9 and Rule 16	To ensure that a Visit Book is maintained and produced on demand to the inspector visiting the establishment.
Sec 4	To ensure that the employer pays to every workman house-rent allowance which shall be Five-Percent of the wages payable to the workman for his service in the industry during a month or rupees fifteen whichever is higher.

S.V.